

## ***PALMYRA SELECT BOARD MINUTES***

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**5-28-2025**

Members Present: Brian Barrows, Herbert Bates, Michael Cray and Charles Fields

Citizens: Planning Board members: David Leavitt, Corey Dow, Katie Burrill, and Gail Jones  
Diane & Pat White, Vondell Dunphy, Jo-Ann Brown, Hollis Edwards, Lorna & Ron Rowe,  
Andre and Terry Poulin, Norman Moody (Road Commissioner)

6:00 pm – Meeting called to order by Chairman Brian Barrows - Flag Salute

Announcements: *none*

Public Access:

*Ron Rowe told the board that the dumpster at the town hall is being used by residents of other towns. Sometime there is trash around the dumpster (tires, plastic containers, etc.). To be researched.*

*Hollis Edwards asked if a trash can could be put in the park. Ron said that there was one there years ago but it was not emptied and it became an eyesore. He was also concerned about nonresidents dumping trash. Hollis asked if public works could take care of this trash.*

Reports:

RSU #19 Board of Directors – *no report*

Public Works – *Norman is checking the culverts. There are approximately 75 that need to be replaced within 3 years. Mike suggested that he prioritize and replace according to condition. Norman said that he would like to have the culvert replacements coincide with paving. There are about 20 that need to be replaced as soon as possible (some driveway culverts). He recommends metal culverts. He will be grading dirt roads on Monday.*

Fire Chief – *no report*

ACO – *report submitted*

Code Enforcement Officer (CEO) – *no report*

Sexton – *Engstrom will be cutting the trees in the cemetery. Charlie said that the cemetery on Route 100 needs a culvert or bridge. The right-of-way going into the cemetery needs to be reestablished. A bridge may be needed. The owner of the property would like a fence installed around the cemetery. Herb said that the headstones need to be fixed and there is a group of volunteers who will work on the broken headstones. The town will have to purchase the supplies. Motion made by Mike and second by Herb to begin the project for repairing the stones. Passed 4-0. Need to check on amount raised.*

Planning Board – Minutes Submitted

*The planning board has discovered a couple of issues with the ordinance that could cause problems with an application. One is with the amount of land needed per dwelling. The application is to construct a total of 15 duplexes on a 20 acre parcel. The ordinance is not clear on required amount of acreage needed. The lawyer's opinion is to change the ordinance.*

*Second issue - shared septic. Our ordinance does not allow (except for mobile home parks), but the board has approved this three other times.*

*There is also a question about adequacy of water.*

*The application was reviewed at the last planning board meeting—no vote taken. More information is needed. Dave is asking the select board to take the lead on ordinance changes. Since there is a special town meeting July 16<sup>th</sup>, these proposed changes could be dealt with.*

*Discussion will be started later tonight with the Select Board and Planning Board members present.*

*Board of Appeals – no report*

*Admin - starting Sept 13<sup>th</sup> Kathy Bournival wants to have other bands come in to play and charge admission. Brian said that she is acting as a promoter and is hiring bands to come in to play. No decision made.*

*Other – Vondell got a call regarding a suggested recipient for the Spirit of America Award. Vondell will offer recommendations.*

*Park Boosters- The Community Center Boosters bought a trailer several years ago. The trailer was registered in the Town's name. The Park Boosters would like to sell it and have the money go to the park boosters. Voter approval would be needed. Mike made a motion to put this on the special town meeting warrant—Herb second. All in favor. Motion passed*

*Veterans Committee – The Veterans Committee will hold a yard sale this weekend. They have gotten a lot of compliments on the veteran's banners. Family members of the Caldwell's will present a donation for the banners at the yard sale.*

**Unfinished Business:**

➤ *Motion by Herb to accept minutes of last meeting as written, Charlie second. All in favor. Motion passed.*

➤ *Bid Projects - tabled*

➤ *Priscilla and Diane pay rates*

*Mike made a motion to go into executive session – second by Charlie. All in favor. Motion passed.*

*Motion by Mike to come out of ex session – Charlie 2<sup>nd</sup>. All in favor. Passed. Pay rates tabled.*

➤ *Personal Policy update – tabled*

**New Business:** none

*Discussion with members of the Planning Board about the ordinances. Dave explained that they asked the lawyers opinion in interpreting the ordinances.*

*Lot size – addressed in the subdivision and the zoning ordinance – ordinances conflict. In the lawyers opinion 2 acres is required per duplex. Katie's suggestion: To make more uniform – 1 & 2 family residential use 1 acre required. That would allow one duplex on 1 acre.*

*Discussion on shared septic (not allowed per our ordinance) except in mobile home park; adding language that would cover this type of subdivision; and the adequacy of water in the area of the development. The planning board may invoke additional studies to hire a hydrologist to report on the water supply.*

*Payroll & AP Warrants signed*

*Meeting Adjourned 7:16*

*Respectfully Submitted,  
Diane White*